



WANGARATTA  
HIGH SCHOOL

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### Student ICT Policy

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<b>Author</b>	Student Learning
<b>Approved By</b>	Wangaratta High School Council
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<b>Responsible for Review</b>	Student Learning
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#### AIM

The Purpose of this policy is to ensure clarity and consistency for appropriate use of ICT for students whilst at School. Students use ICT effectively and appropriately to access, create and communicate information and ideas, solve problems and work collaboratively. This Policy is for electronic devices including a desktop computer, laptop, mobile phone or similar, whether school or student owned.

#### RATIONALE

At Wangaratta High School we support the right of all members of the school community to access safe and inclusive learning environments, including digital and online spaces. This Policy outlines the roles and responsibilities of the School and Students in supporting safe and appropriate digital learning.

#### IMPLEMENTATION

At Wangaratta High School we:

- Have a Student Engagement Policy that outlines our School's values and expected standards of student conduct.
- Have a separate Mobile Phone Policy.
- Enhance student learning through the use of digital technologies.
- Educate our students to be safe and responsible users of digital technologies.
- Provision digital learning through both school owned computers and student owned devices.
- Provision access to Department of Education and Training student resources such as software.

- Provide support for student devices limited to accessing school resources and internet access.
- Take no responsibility for the loss, damage or theft of student owned electronic devices.
- Will hold students responsible for willful damage to school computers.
- Supervise and support students using digital technologies.
- Provide a DET filtered internet service. Use DET tools to monitor student online access.
- Provide strong password access to all school digital environments, including Compass, school email, Moodle.
- Password protect and manage teacher access to student and parent personal information.
- Address issues or incidents that have the potential to impact on the wellbeing of our students.
- Refer suspected illegal online acts to the relevant Law Enforcement authority.
- Support parents and care-givers to understand safe and responsible use of digital technologies.
- Reserve the right to temporarily remove an electronic device from a student or to apply restrictions to a student's internet access.

#### Student declaration

When I use digital technologies and the internet I agree to be a safe, responsible and ethical user at all times by:

- Respecting others and communicating with them in a supportive manner;
- Never participating in online bullying (e.g. forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours);
- Protecting my privacy by not giving out personal details, including my full name, telephone number, address, passwords and images;
- Protecting the privacy of others by never posting or forwarding their personal details or images without their consent;
- Talking to a teacher or a trusted adult if I personally feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behavior;
- Thinking carefully about the content I upload or post online, knowing that this is a personal reflection of who I am and can influence what people think of me;
- Reviewing the terms and conditions of use for any digital or online tool (e.g. age restrictions, parental consent requirements), and if my understanding is unclear seeking further explanation from a trusted adult;
- Meeting the stated terms and conditions for any digital or online tool, and completing the required registration processes;

- Handling ICT devices with care and notifying a teacher of any damage or attention required;
- Abiding by copyright and intellectual property regulations by requesting permission to use images, text, audio and video, and attributing references appropriately;
- Not accessing media that falls outside the School's policies;
- Not downloading unauthorised programs, including games;
- Not interfering with network systems and security or the data of another user;
- Not attempting to log into the network with a user name or password of another student.

I understand and agree to comply with the terms of acceptable use agreement, ICT Policy and Mobile Phone Policy.

I understand that there are actions and consequences for non-compliance.