



# Wangaratta High School

## Photograph & Filming Consent – Opt Out Form

Wangaratta High School (**the school**) is proud of our school community. We arrange many exciting activities for our students throughout the year and are delighted by the quality of work that they produce.

Our school is seeking your consent to (a) photograph and film your child at school and (b) use samples of your child's work, including artwork, poems and school projects (**school work**) to promote the school's activities.

If you consent, the school may use photographs and film (**images**) of your child and/or samples of their school work in the following ways:

- in the school's publicly available website and social media accounts
- in promotional material for the school, including in pamphlets and public advertisements
- in the school's newsletter and other communications to the school community and public.

Your child may be identified by name.

Please read this form carefully. If you do not understand any aspect, please contact our school on (03) 5723 0500.

### Ownership and Reproduction:

Copyright in the **images** will be wholly owned by the school. This means that the school may use the images the ways described in this form without notifying, acknowledging or compensating you or your child.

Our school must comply with Victorian privacy law when collecting and managing all personal information.

### OPT OUT - Authority and Consent:

Wangaratta High School understands that parents and carers have the right to withhold permission for our school to use photographs, video or recordings of your child (apart from circumstances where the school is not required to seek consent).

**If you have read this notice and are comfortable with the school using photos, video or recordings of your child as described above, you do not need to take any further action.**

However, if you have decided that you do not want images of your child to be collected or used by our school, please complete the form below and return the school. Please note that it may not be possible for the school to amend past publications or to withdraw images that are already in the public domain.

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I have read this form and I **do not consent** to Wangaratta High School using photos, video or recordings of my child (named below):

Name of Student	
Name of parent/guardian/ carer	
Relationship to Student	
Signature	
Date	

## **Recording - Authorisation and Privacy Consent Form Attachment A – Frequently Asked Questions**

### **Who can sign this form?**

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If you are or the Student and you are under 18 years of age and not considered a mature minor – one of the following people can sign this form (whichever is applicable in the individual circumstances):

- person who has parental responsibility for “major long term issues” as defined in the *Family Law Act 1975* (Cth)
- a person appointed as “guardian” pursuant to the *Children Youth and Families Act 2005* (Vic)

Where neither of the above people are available or cannot be contacted, consent may be obtained in the following ways:

#### **1. Court Appointed Guardian**

If you or the Student have a person appointed as a “guardian” pursuant to the *Guardianship and Administration Act 1986* (Vic), the guardian should sign the consent form.

#### **2. Informal Carer**

An Informal Carer is a relative or other responsible adult with whom the Student lives, and who has day to day care of the Student. See the School Policy Advisory Guide for information on

<http://www.education.vic.gov.au>

It is important to note the following:

- The informal carer should provide an Informal Relative Carer Statutory Declaration to confirm their status as an informal carer. A copy of this statutory declaration can be obtained from <http://www.ccyp.vic.gov.au>.
- If a person with parental responsibility for major long term issues and/or a person granted guardianship can subsequently be contacted, their consent should be sought.
- If a person with parental responsibility for major long term issues and/or a person granted guardianship subsequently refuses or withdraws consent, their decision prevails, and the consent and authority under this form will cease immediately.

#### **3. Mature Minor Students**

If you are or the Student is under 18 years of age but is considered a mature minor, he or she is able to sign their own consent form. See the School Policy Advisory Guide for information on mature minors at:

<http://www.education.vic.gov.au>

#### **4. Persons who are eighteen years of age or older**

If you are or the Student is 18 years of age or older – he or she is able to sign their own consent form unless the Student is subject to a court order.

*The above methods of consent apply in situations where parents are **divorced or separated**, or when the **Student is not living with a parent, or a parent cannot be located**.*

### **What happens if a new partner of a parent or a de-facto wants to sign the form?**

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Only a person with parental responsibility, a legal guardian or informal carer can sign this form. A new partner or de-facto partner of a parent cannot sign this form.

### **What will the School do with this form?**

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This Consent Form must be retained by the School to demonstrate consent was appropriately given.

For other information about retention of personal information see the School’s Information Privacy Policy located on the School’s Compass Portal under “School Documentation/Policies”.